

## *A Smart Sample Policy*

(This is the sample policy I use in my business. It has saved me time and money. )

All samples are provided free of charge, however we do ask that you supply us *with your company's shipping number for samples that cannot easily be sent through the US Mail.*

You may keep all samples under \$10.00 but we do ask that you return more expensive samples to us within 30 days.

Should you wish to keep a sample of a product, we will invoice you at end column pricing.

Thank you.

### ***Quick Tip:***

*For* those clients that have a history of repeat and profitable business with your company, you may wish to waive the sample policy and build it into the cost of their orders.